



**UMK**  
UNITED MANGANESE OF KALAHARI

United Manganese of Kalahari (Pty) Ltd (UMK) a leading empowerment South African company mining Manganese is searching for proactive talent that thrive in a rapid pace environment.

Become part of United Manganese of Kalahari (Pty) Ltd (UMK) team that has a drive to establish a legacy of sustainable mining and socio-economic development in an environmentally responsible way.

## Superintendent Maintenance Planning & Improvement

Performs a span of control role by leading a team in the analysis, benchmarking and internal audit of Maintenance function's end to end performance and co-ordinates the identification and implementation of improvement initiatives that enable functional excellence and support business priorities for continuous improvement.

### Application requirements

- Must have Matric
- Related engineering Diploma/ Degree
- Minimum 10 years relevant experience of which 5 years spend in a leadership role.
- Planning and Improvement within an Opencast Mining and Process Plant Environment.
- Qualified engineering artisan with valid trade certificate or equivalent will be added advantage.
- Must be Computer literate (Intermediate Microsoft Office Package).
- Experience in using computerized maintenance management systems (CMMS)
- Knowledge and understanding of mechanical and electrical equipment maintenance.
- Experience on Earth Moving and Process Plant Equipment.
- Demonstrate excellent people management skills & communication skills
- Report writing skills
- Be system orientated

### Responsibilities

- Provides leadership with regards to the development and improvement of maintenance strategies.
- Manages the implementation of work procedures and instructions.
- Monitors statutory/legislative compliance of relevant equipment to standards that are developed and governed by the Engineering Function.
- Leads the preparation of the Maintenance budget.
- Leads and manages end-to-end detailed analysis of work processes, master data, and organization design.
- Co-ordinates the analysis of Maintenance performance metrics for the Operation/Operational area.
- Supports the identification of functional capability gaps and manages required actions
- Co-ordinates the compilation of the portfolio of Maintenance improvement initiatives.
- Implements and monitors Engineering Manager approved initiatives.
- Ensures that work instructions and control systems are updated.
- Responsible for the development of Maintenance Improvement team.

## Maintenance and Improvement Specialist (Mining Machinery and Process Plant)

Provides specialist advice, executes analysis and benchmarking of the Maintenance function's end-to-end performance and identifies and implements improvement initiatives that enable functional excellence and support business priorities for continuous improvement.

### Application requirements

- Must have Matric
- Related engineering Diploma or a minimum NQF Level 6 Engineering Studies
- Minimum 5 years relevant experience as Maintenance and Improvement Specialist within an Opencast Mining and Process Plant Environment.
- Qualified engineering artisan with valid trade certificate or equivalent will be added advantage
- Must be Computer literate (Intermediate Microsoft Office Package).
- Experience in using computerized maintenance management systems (CMMS)
- Knowledge and understanding of mechanical and electrical equipment and maintenance
- Experience on Earth Moving and Process Plant Equipment.
- Be system orientated
- Must be able to function within a team environment.
- Ability to work under pressure and be independent.
- Have a valid driver's license.

### Responsibilities

- Analyse performance of equipment in line with operating standards.
- Manage cross-functional relationships with Maintenance Planning and Operations.
- Involved in improvement related inputs to the Maintenance Budget.
- Reviews performance from daily, weekly and monthly work schedule to support & ensure compliance.
- Performs detailed analysis of monitoring data, initiates maintenance plans.
- Identifies functional capability gaps.
- Analyses life of; plant, equipment and infrastructure and continuously determine equipment capability.
- Access risks associated with equipment failure.
- Initiates root cause analysis and "failure type" reviews.
- Administration of Maintenance improvement process & activities.
- Updates maintenance procedures, work instructions and control systems codification where required.
- Provides technical expertise to Maintenance Execution.
- Validates the standardization of work instructions / procedures and strategies for plant equipment and infrastructure.
- Assess Maintenance execution, provide training and coaching.

## Senior Surveyor

Responsible for providing surveying control to assist in the optimum mining of the ore body and to ensure a continuous supply of ROM by doing regular surveys and checks of the mine site.

### Application requirements

- Must have Matric
- Mine Surveyor Degree or Diploma of a minimum of NQF Level 6
- Mine Surveyor's Government Certificate of Competency
- Minimum 5 years' in surveying experience
- Valid driver's licence (EB/08)
- Experience on Computer Aided Design software is mandatory
- Have report writing and articulation of work skills
- Strong computer skills on Microsoft office.

### Responsibilities

- Maximise effective ore and waste movement by undertaking routine surveys to measure haul roads, the mining pit and product stockpiles.
- Measure and reconcile weekly, month-end production statistics and as required
- Deliver survey volumes to management by providing timely and accurate reports to enable effective decision making.
- Provide detailed topographical and spatial designs to assist in predicting earthwork movements and associated costs.
- Provide surveying input to the preparation of the monthly production plan.
- Manage preparation and provision of ore seam plans.
- Conduct / check surveys for safe drilling.
- Manage the installation of survey pegs and indicators and the measurement and calculation of monthly ROM production.
- Manage surface surveying of all objects and structures.
- Perform project surveying as required.
- Ensure that the right material is mined.
- Provide surveying service in line with UMK quality management requirements.
- Perform document management, control and report writing.

## Superintendent Safety

Creates safety policies and ensures their implementation in company operations. Manage SHEQ compliance and utilize the Information Management System (IMS) to initiate, investigate and report SHEQ statistics.

### Application requirements

- Must have Matric
- National Diploma in Safety Management
- COMSOC 1&2
- Accredited Auditor (ISO and OSHAS)
- Legal liability
- 5-6 years' experience as a Safety Officer
- Must have knowledge and experience of SHERQ management systems, safety management and environmental management within the mining industry
- Isometrix user training would be an advantage
- Demonstrate excellent people management skills & communication skills
- Report writing skills

### Responsibilities

- Management of the Safety Section
- Implement Hazard Identification and Risk assessment programmes
- Implement the mines' Behaviour Based Safety System.
- Provides specialist technical knowledge and advice to all levels of management and resolves a wide range of Safety and Risk Management related challenges
- Manages the company's Safety and Risk Management programmes to maintain and exceed the mine's OHSAS18001 and corporate standards.
- Facilitating change processes to ensure continuous improvements to internal control systems, employee participation and management support.
- Implementing Safety related policies, procedures, control standards and measures.
- Develops effective working relationships with consultants, DMR and other Governmental authorities and participates in seminars / forums
- Risk Management
- Control and manage revision of COP's and SOP's
- Report on the Performance of Site Safety Management Systems
- Investigate Safety Significant Incidents
- Identify and implement Continuous Improvement opportunities
- Manage and monitor own performance against the department scorecard
- Monitor SHEQ budgetary risks
- Perform related tasks as per scope of work.

## HOW TO APPLY

Send us your updated CV including certificates to [recruitment@umk.co.za](mailto:recruitment@umk.co.za) or by fax to 086 606 1655

**BEFORE: 26 January 2018**

Due to the large number of applications we envisage receiving, only shortlisted candidates will be contacted. Should you not hear from us within 14 days after closing date, please consider your application unsuccessful.

The company reserves the right to appoint according to our Employment Equity Plan.

**Fraud Alert: UMK never ask for money transfers or payments from applicants to secure a job.**